

## COMPLETED BOOKING FORM TO

Email: Elizabeth Kelly [ek@eventsinfocus.net](mailto:ek@eventsinfocus.net) or Randy Wright [rwright@eventsinfocus.net](mailto:rwright@eventsinfocus.net)

Discount rates are only available from Events in Focus, the Official Housing Agent.  
DELEGATE INFORMATION Please fill in BLOCK LETTERS (Please fill in one registration form per delegate)

First Name \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Dr.  Mr.  Mrs.  Ms.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Post Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone (Country Code \_\_\_\_\_) \_\_\_\_\_ Fax (Country Code \_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### ACCOMMODATION

Rates are shown per room, per night basis

Shenzhen InterContinental: CNY 1320 inc tax and breakfast    Single  Double  Twin

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_ No of Nights: \_\_\_\_\_

I will be sharing a room with \_\_\_\_\_

Smoking  Non-smoking

### GUEST INFORMATION

SELECT ONE: Exhibitor     Attendee     Other  \_\_\_\_\_

### BOOKING CONDITIONS

Room availability will be guaranteed for reservations received by 20<sup>th</sup> April 2012, after that date Events in Focus will handle requests subject to availability

All rooms will be guaranteed through a valid credit card number received

Credit Card ( American Express,  Visa,  MasterCard)

Card Number \_\_\_\_\_ Expiry Date \_\_\_\_ / \_\_\_\_

3 or 4 (for Amex) digit numbers in a signature space / security code on the reverse side \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

**CANCELLATION POLICY** Up to 30 days prior to arrival: Free of charge. Within 30 days prior to arrival: 100% will be charged. Individuals are responsible for early departures, no show and cancellation fees.